

St. Michael's Church
Joint Parish Council & Finance Council Meeting
Meeting Minutes - 9/3/2019

Members Present: Fr. David Tedesche, June Sherman, Lee Lauster, Rosemary Strub, Pauline DeCann, Carmella Owen, Chris Hasseler, Bridget Mann, Bob Hegeman, Chris Taylor, Lynne Poiesz, Isabella Bailey, Cody Aquista, Mary Capone, Dan Barrett

Members Absent: Sue Joslyn

Opening Prayer: Fr. David Tedesche

June Meeting Minutes: Motion to approve minutes was made by Chris Hasseler and seconded by Carmella Owen. All present approved the minutes.

Conflict of Interest Statements: All those present, reviewed and signed the Conflict of Interest Statements.

Social Media: Fr. Tedesche led a brief discussion on social media posting. The parish has no control over what parishioners post on social media. He would like all parishioners to always be mindful of what is posted on social media since we each represent our church and parish.

Issues with Church steps to Front Diagonal Parking: Many parishioners need a railing for support and stability. Maintenance of the new steps in the winter will be difficult. Discussion was held to find best solution to having railings on the new steps and how to best use the steps in the winter. Father Tedesche suggested that the Building and Grounds Committee work on the best ways to put in railings.

Review of Financials for year ending June 30, 2019 and upcoming budget through June 30, 2020: Mary Capone discussed the balance sheet for June 2019. She also explained the Statement of Revenues and Expenditures from July 1, 2018 through June 30, 2019. The Finance Council trustees approved the new proposed budget for July 1, 2019 through June 30, 2020.

The following points were discussed as Mary Capone explained the Statement of Revenues and Expenditures:

- † The sale of the school building was approved in the spring of 2019. The school was sold and the closing was on July 3, 2019. Sale of the school netted the Parish \$83,000. This money along with \$50,000 from the estate of a parishioner has been placed into a Holding Account for the Parish. These funds are needed for repairs on the Church interior and other building and ground projects. (see notes below)

- † The Parish audit was done in May 2019. The Parish was given a green rating which means the Parish passed the audit and is in compliance with Diocesan Operational & Financial Policies.
- † General collections have decreased so the new budget will be lower for this area.
- † We did not have a Faith Formation person for 2018-2019. The new budget will include a salary/benefits for a Faith Formation person for the 2019-2020 year. St. Michael's Parish will share a Faith Formation person with other parishes in the new cluster. We will be using a 1 year pilot program that is a Home Study Program.
- † The amount of money that goes into the Aid to the Poor/Poor Fund should be used to aid and assist people within the Newark Community. June Sherman oversees how this money is dispersed.
- † A brief discussion took place about the money spent for the **Catholic Courier**. The diocese mandates that every registered parishioner receive a copy of the **Catholic Courier** whether they want it or not. The parish pays for all of these copies even if some people read it online. Parishioners who use the giving envelopes for the Catholic Courier help offset the cost to the parish.

Church Interior and other Building and Grounds projects:

- † Church interior needs – ceiling/plaster repair, painting, adjustment to choir stairs for safety purposes, move tabernacle back to center of main altar, make confessional area into a Baptistry, move confessionals to area where tabernacle currently is located. Parish has discussed these needs with Swaitek, a specialized company in church renovation. There are still questions that need to be answered and the Diocese needs to approve the project.
- † Repairs are needed on: sections of the church roof, renovations in the rectory, and the parking lot behind the church.

Rummage Sale: Items for the rummage sale that are still in the school need to be moved out of the building as the owner will be changing the locks on the doors soon.

New Locks: The Parish will be changing locks on the church and parish center doors. A better sign out process will be used to keep track of who has keys.

Scholarship for Graduating Seniors/Hands of Christ Award recipients: Mary Capone, with June Sherman's input, proposed setting aside \$2,000 to be used as scholarship money for those who are graduating and have received the Hands of Christ award from the Diocese. The money would be shared according to the number of seniors who qualify for the award. No one would receive more than \$500.

Parish Council Meetings: The suggestion was made that Parish Council have bi-monthly meetings. September's meeting would be a joint meeting with the Finance Council. The remainder of the meetings would be in November, January, March, and May on the first Tuesday of those months. When necessary, Fr. Tedesche could call for an additional meeting. A dinner meeting would be held in June to welcome the new members to Parish

Council. Chris Hasseler made a motion that we hold bi-monthly meetings. Bob Hegeman seconded the motion. All present approved the motion.

Additional Items:

- † Fr. Tedesche will take bulletins from St. Michael's Church in Newark to Lyons for Newark parishioners who attend Mass there, and he will bring bulletins from St. Michael's Church in Lyons to Newark for Lyon's parishioners who attend Mass in Newark.
- † Jackets for fund raiser – Lee Lauster will contact Arcadia Sports to set up a pre-sale of jackets for parishioners to buy. The minimum number of jackets that need to be sold is fourteen.
- † The Greeter Ministry held an informational meeting after the 10:30 Mass on Sunday, August 25, 2019. Those who signed up to be greeters and attended the meeting will be placed on the Sunday schedule along with Parish Council members. Carmella Owen will be ordering Greeter tags that will be worn by the new greeters. Parish Council members who are scheduled to greet will wear their Parish Council tags. A new Greeter Schedule will be created to add the new greeters.
- † The Cleaning Ministry has met twice to clean the church. At the present time, we are meeting about every 5-6 weeks. Pauline DeCann will go to the Parish office to schedule the next cleaning date. We will continue to encourage more people to join us in cleaning the church.

Closing Prayer: Lee Lauster

Next Meeting: November 5, 2019 at 6:30 PM in the Church Hall

Respectfully Submitted,

Pauline DeCann